

CONFLICT OF INTEREST CODE FOR THE
STATE COASTAL CONSERVANCY
(As Amended June 9, 2009)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the State Coastal Conservancy.

Designated employees shall file their statements with the State Coastal Conservancy who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for Board Members and Executive Officer, the agency shall make and retain a copy and forward the original to the Fair Political Practices Commission. Statements for all other designated employees will be retained by the agency.

Conflict of Interest Code for the State Coastal Conservancy

Disclosure Categories

(a) Persons in Category (a) must disclose:

- (1) All investments in and sources of income (including gifts, loans and travel payments) from real estate sales, brokerage, development or construction.
- (2) All interests in real property which is located within or not more than two miles outside the boundaries of the Conservancy's jurisdiction, i.e., the area defined by Public Resources Code Section 30103, maps adopted under that section and any additional operating areas of the Conservancy set forth in Division 21 of the Public Resources Code.
- (3) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management which is in real estate sales, brokerage, development or construction.

(b) Persons in Category (b) shall disclose any investment in a business entity or income from a source which is of the type that contracts with the Conservancy to provide goods, services, materials or facilities to the Conservancy.

(c) Persons in Category (c) are considered designated employees. They are bound by the disclosure requirements described in Categories (a) and (b) and the disqualification requirements described in Section 9 of the standard Conflict of Interest Code, 2 California Code of Regulations Section 18730(b) (9)-9.5. The Executive Officer, however, may determine in writing that a particular consultant, although a "designated person," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in Categories (a) and (b). Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

AUTHORITY:

Gov. Code Sections 87300 and 87306

REFERENCE:

Gov. Code Sections 87300, et seq.

Conflict of Interest Code for the State Coastal Conservancy

APPENDIX

<u>Designated Employees</u>	<u>Disclosure Categories</u>
Conservancy Members*	a,b
Executive Officer	a,b
Career Executive Assignment (Deputy Executive Officer)	a,b
Chairman of the Coastal Commission*	--
Conservancy Staff Members in the following categories:	
Staff Counsel (Worker and Supervisory Levels)	a,b
Public Land Manager I & II (Regional Program Manager)	a,b
Conservancy Project Development Series (Project Manager)	a,b
Accounting Administrator (Chief Accounting Officer)	a,b
Information Systems Analyst (Information Technology Manager & Staff)	b
Staff Service Manager (Director of Administration)	b
Associate Personnel Analyst (Personnel Officer)	b
Senior Personnel Specialist (Personnel Technician)	b
Associate Governmental Program Analyst	b
(Budget Analyst/Grants and Contracts Manager)	b
Staff Services Analyst (Business Services Officer)	b
Executive Assistant (Executive Secretary)	b
Office Technician (Procurement Technician)	b
Consultants and Special Project Employees	c

*Chairman of the Coastal Commission discloses pursuant to Government Code Section 87200, et seq. rather than provisions of this Code. He or she is, however, subject to the disqualification provisions of the Act.